

Instructor Guide: Using Respondus Lockdown Browser in Canvas

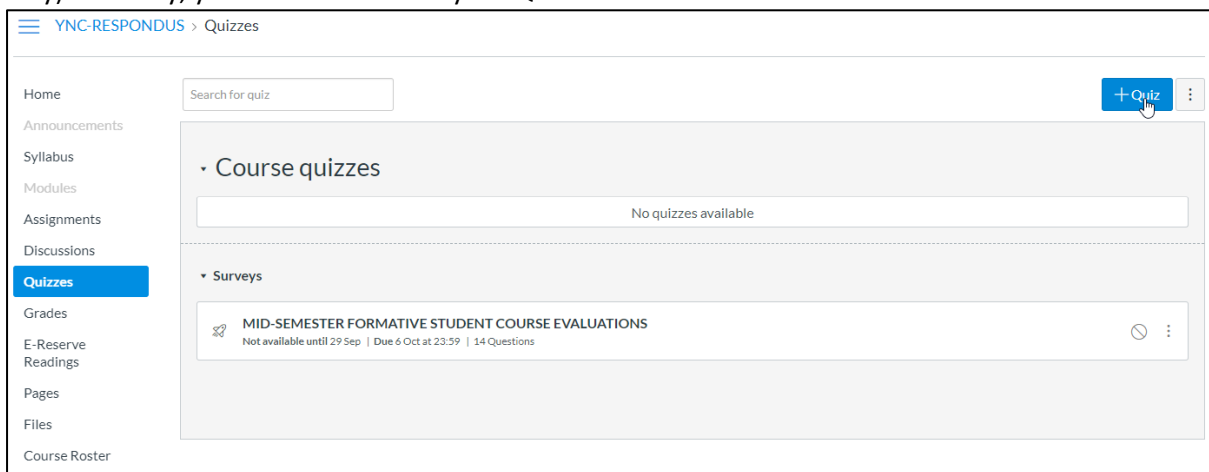
Respondus Lockdown Browser essentially isolates and locks-down the students' laptop from any internet access or using any application from the beginning to the end of the Canvas Quiz. This tool is to be used with Canvas Quizzes only.

Step 1:

Request to EdTech (edtech@yale-nus.edu.sg) for the module(s) you want to enable LockDown Browser.

Step 2:

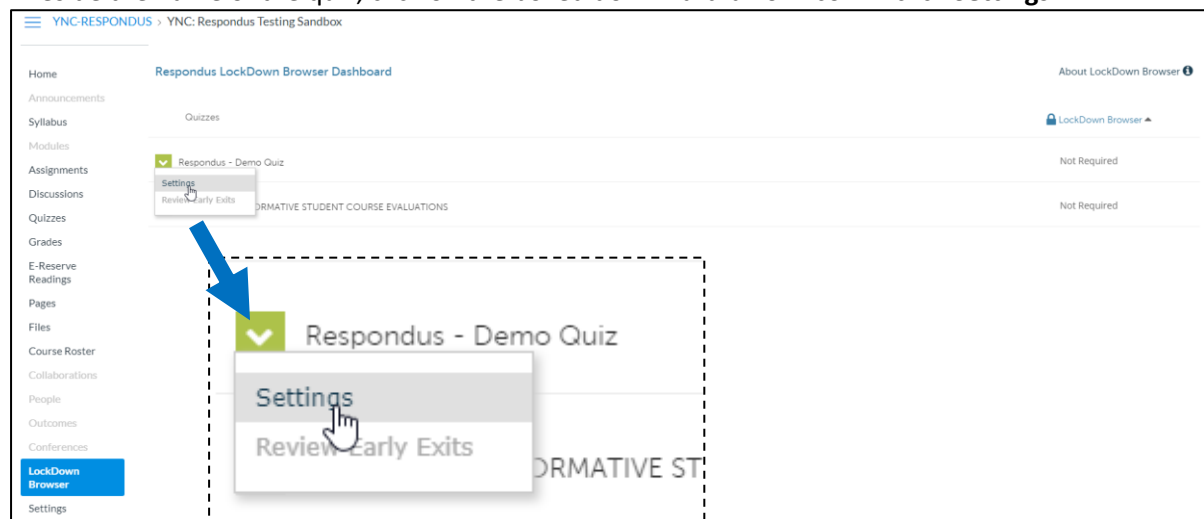
Create and have your Quiz ready in Canvas as per normal (LockDown Browser supports Quizzes only). Similarly, you need not Publish your Quiz first.



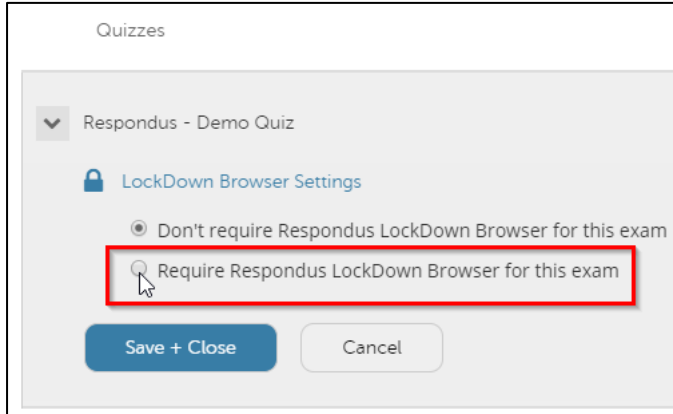
Step 3:

Within your module, click **LockDown Browser** located on the main navigation bar (**This link will not be visible to students at all**).

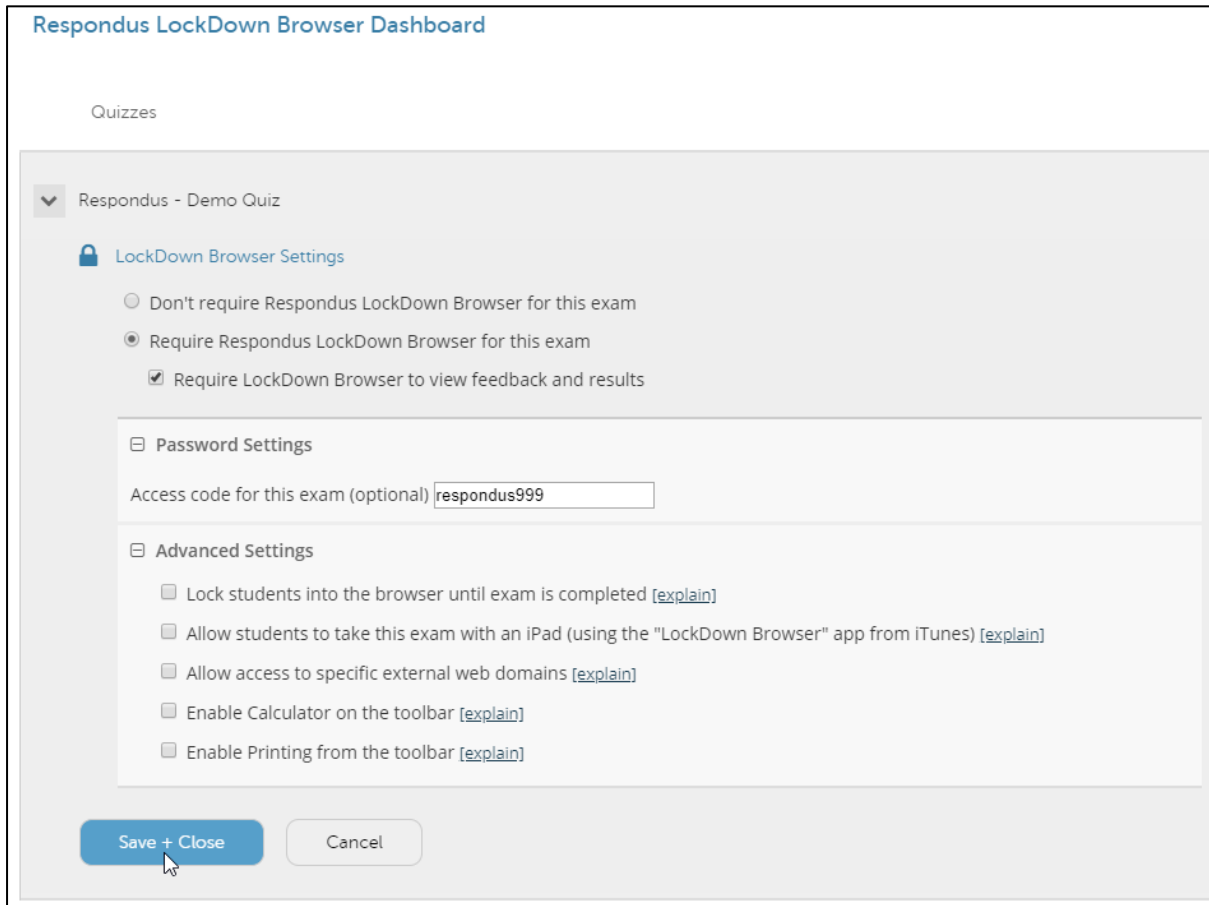
- Identify the Quiz/ Quizzes that you want to activate LockDown Browser.
- Beside the name of the quiz, click on the boxed downward-arrow icon -> click **Settings**.



- Enable the option: **Require Respondus LockDown Browser for this exam.**



- Upon enabling this option, you will see additional options. **These are optional.** You may consider adding password for this Quiz. **Note: If your existing Quiz already have a password, it will be reflected here as well.**



- Finally click **Save + Close.**

The status will now be reflected as: **Required**. Notice too, an additional text will be automatically added in the Quiz title: “Requires Respondus LockDown Browser”.



Repeat **Step 3** for any other quizzes that you want to enable the Respondus LockDown Browser.

& you're done!

Notes:

- You need not Publish the Quiz in advance to enable LockDown Browser. In your usual fashion, enable the Quiz only when you are ready to launch.
- Do be mindful not to place any external URLs when crafting your Quiz questions. They will not be accessible to the student. Any additional resources e.g. Word .docx or Excel .xlsx, embed through Canvas.

Resources:

- Instructor Quick Start Guide: <http://www.respondus.com/downloads/RLDB-QuickStartGuide-Instructor-Instructure.pdf>

Need any help? Email us at edtech@yale-nus.edu.sg