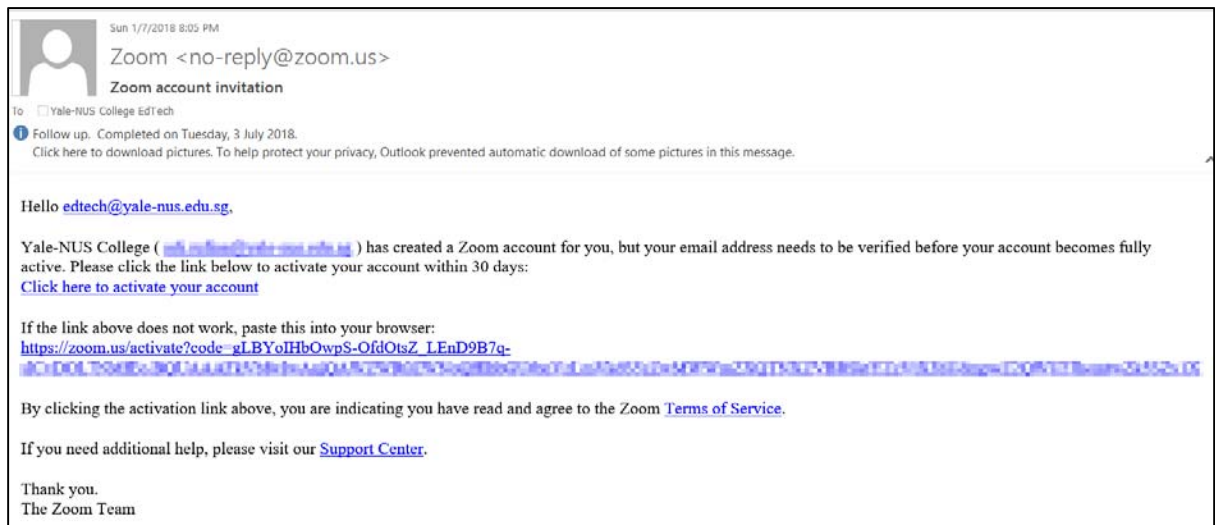


Enabling Zoom in Canvas

Part A: How do I get a Zoom account?

1. Send a request by email to Eddie Ong **and** EdTech.
 - Eddie Ong (ERT MCT): eddie.ong@yale-nus.edu.sg
 - ERT EdTech: edtech@yale-nus.edu.sg
2. When approved, there will be a confirmation email from the team. You will also receive an account activation email from Zoom. Activate your Zoom account as soon as you received the automated email:



Note: Your newly created Zoom account will be tied to your Yale-NUS email address.

Part B: How do I add Zoom into my Canvas module?

- Ensure you have a valid an Institutional Yale-NUS Zoom account set up by ERT (refer to Part A).
- Steps: Every Canvas module has Zoom, which is hidden by default.
- Under **Settings**, head to the **Navigation** tab, drag the **Zoom** item from the lower list to the upper list of active course menu, and click **Save**.

